

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

March 27, 2013

The Regular meeting was called to order at 6:04 p.m. by President Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Kim Cole, Director-Special Education led the Pledge of Allegiance.	
Roll Call	Trustee Vivian Hansen Trustee Sonya Cuellar Trustee Alicia Anderson	Trustee Linda Garcia Trustee Tony Peña
Administrators Present	David J. Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Ranita Browning, Director-Fiscal Services Kim Cole, Director-Special Education/ECE Cindy DiPaola, Director-Maintenance & Operations Randy Gray, Director-Curriculum & Instruction/Projects Rosemary Green, Director-Human Resources Jim Monico, Director-Student Services Manuel San Miguel, Director-Secondary/Alternative Education Elvia Galicia, Assistant Director-Fiscal Services Greg Buckner, Principal-Paramount High School Michele Dutton, Principal-Mokler School Topekia Jones, Principal-Paramount Park Middle School Morrie Kosareff, Principal-Paramount High School-West Jean Law, Principal-Buena Vista High School Kevin Longworth, Principal-Hollydale School Richard Morgan, Principal-Paramount Adult School/CDS Lisa Nunley, Principal-Jackson School Connie Toscano, Principal-Los Cerritos School Elizabeth Salcido, Principal-Zamboni Middle School	
Approve Agenda March 27, 2013 1.72	Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Regular Meeting agenda of March 27, 2013.	
Regular Meeting Minutes March 13, 2013 1.74	Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on March 13, 2013 with changes as noted.	

REPORTS

Student Board Representatives'

Maria Rivera-Paramount High School, Darren Cobian-Paramount High School-West Campus, Daniel Zuniga-Buena Vista High School and Roxanne Thomas-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representatives' Reports

There was no CSEA representative.

There was no TAP representative.

Board Member' Reports

Trustee Anderson traveled to Sacramento along with Dr. Verdugo and Zamboni Middle School to participate in the Frank J. Zamboni Middle School "School To Watch" recognition. She attended the annual Rotary Student Forum, students who participated did a great job. She attended the Open House at Paramount High School and also the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Trustee Cuellar attended the Annual State of the City/District. She also attended the Annual Rotary Student Forum and shared that the students were so polite and did a great job and the topics for discussion were amazing. She attended the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized. She attended the City of Paramount Council Reorganizational meeting as well.

Trustee Garcia attended the annual Rotary Student Forum, students who participated were amazing, polite and responses were great. She attended the Lincoln School assembly and shared that this year's Woman's Club Essay Contest participants would be from Lincoln School. She also participated in the Lincoln School Dr. Seuss's Read day. She attended the Buena Vista High School Open House night, the City of Paramount Council Reorganizational meeting and visited Progress Park to see all of the TAG art show pieces submitted. She also attended the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Trustee Hansen attended the annual Rotary Student Forum, the City of Paramount Council Reorganizational meeting. She also attended the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Trustee Peña attended a lunch that included the K-8 STAR Principals. He also attended the City of Paramount Council Reorganizational meeting and the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo attended the CDE/Middle School

Alliance Award & Recognition of Zamboni Middle School in Sacramento along with Mrs. Anderson and team from Frank J. Zamboni.

- Help facilitate along with Dr. Greg Buckner the annual Paramount Rotary Student Forum held on a Saturday at PHS. A special thanks to Paramount Petroleum for their generous support and Isela Preciado and Ana Gonzalez for the coordination of the event.
- Superintendent Verdugo attended the PHS and PHS West Open House held last week. Appeared to have a great turn-out and our teachers were proudly displaying their classrooms.
- Dr. Verdugo attended the monthly City and School District Ad Hoc meeting.
- He had the pleasure of reading to a 2nd grade class at Jefferson School during their Dr. Seuss pajama day reading celebration. Thank you to Jefferson teachers and Mrs. Yuki Mio.
- Superintendent Verdugo attended a special preliminary planning meeting with the President of Cerritos Community College to begin how we can mutually address the Achievement Gap by working with the College's partner school districts. Topics included Common Core Standards, Model Curriculum, Student Success Task Force and College preparation.
- He visited Progress Park to view over 1,300 TAG Art Show art pieces submitted by students.

Transitional Kindergarten Update

Dr. Randy Gray, Director of Educational Services shared that the purpose of the presentation is to provide an overview of the current Transition Kindergarten program and outline its next steps.

In 2012-13, Transitional Kindergarten is offered at Gaines, Lincoln and Roosevelt schools using the student's home school site for placement. Students in the current TK program will return to their home schools for kindergarten for 2013-14. Current TK enrollment at Gaines is 21, Lincoln 27 and Roosevelt 24 students.

Focus areas of Transitional Kindergarten include Oral Language development, Social emotional development and Learning environment. During Quarter 1, 73% of students showed proficiency in color identification and in the second quarter it grew to 82%. Upper case identification at Quarter 1 was 17% proficient and in Quarter 2, 30% proficient. Lowercase identification at Quarter 1 was 9%, with a growth to 30% in Quarter 2.

Two additional TK classes will be added at Collins and Tanner for 2013-14. One additional month will be added. Children who will have their 5th birthday between October 2 and December 2, 2013, are eligible to attend TK.

Next steps include to begin TK enrollment on March 18, 2013, set up TK classes at Collins and Tanner for 2013-14, continue current monthly TK teacher collaboration meetings and provide professional development for TK teachers on August 16, 2013.

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services reported that the District's Fiscal Stabilization Plan is guided by three principals: Fiscal Solvency, Advance Student Achievement and Maintain Positive Labor Relations.

Factors influencing the District Budget are first and foremost, the Governor's January Budget Proposal. In addition, the State economy, State politics, declining K-12 revenue limit funding levels, declining district enrollment, 1st Interim budget reductions, negotiations, Federal Health Care Reform, Federal Sequestration, early retirement incentive, and cash flow. The District has budgeted \$93,035,276 in Unrestricted Revenues for 2012-13 at 2nd Interim. The majority of District funding comes from the State's Revenue Limit sources. The District also incurs \$12,451,872 in encroachment to cover other District programs that are NOT fully funded by the program sources. Total Revenues of \$93,035,276 are reduced by encroachment, which reduces the overall available revenue for operational needs by \$12,451,872. Encroachment is used to cover other District programs NOT fully funded: Special Education, Community Day, JROTC, Transportation, and Routine Restricted Maintenance.

The District has budgeted \$82,961,981 in total operational Unrestricted expenses at 2nd Interim. Education is primarily a service related industry, consequently as an organization the District spends the majority share of its budgetary resources in personnel related areas. Employee salaries account for approximately 68% of all expenses and employee benefits alone account for 21%. All personnel related expenses comprise approximately 89% of all District expenses, which leaves only 11% for District operational needs. In February, the District applied for and received a \$10,000,000 mid-year TRANS.

Dr. Conroy wished to thank Ranita Browning, Director of Fiscal Services and Elvia Galicia, Assistant Director-Fiscal Services for all of their hard work working on providing information for the Budget .

Tonight, the 2nd Interim Budget is on the agenda to be Board approved with a Self-Certify "Positive" Certification. The Governor and Legislatures will debate a budget proposal. June 15th is the Constitutional deadline for the Legislature to present a balanced budget. On June 26, 2013, the District will approve a 2013 Budget plus a 3 year Multi Year Projection. The Governor has twelve working days to sign or veto the budget bill which

goes into effect on July 1, 2013.

**BOARD MEETING
CALENDAR**

There were no changes to the Board meeting calendar.

HEARING SECTION

During the Hearing Section there were three speakers:

Pamela Gilreath, teacher at Buena Vista High School addressed the Board of Education and expressed her appreciation for all the support. She added the recent successes are through all the support received. Teachers work hard to meet the needs of students and urges the Board to delay the adoption of the new Board Policy 6184 - Continuation Education before the Board of Education in today's agenda. Teachers are concerned with the proposed language in the policy. She added that Buena Vista High School is symbolic of the District's Mission and students deserve the best education.

CONSENT ITEMS

0.76

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
12-13
2. 76

Accept Personnel Report 12-13, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.76

Approve the consultant and contract service request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report
12-14
4.76

Approve Purchase Order Report 12-14, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
February 2013

Approve warrants for all funds through February with a total of 410,208,402.13.

ACTION ITEMS

General Services

Resolution 12-27 Ordering
Governing Board Election

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to adopt resolution 12-27 ordering the Biennial Governing Board Election of three members of the Board of Education on November 5, 2013.

Public Hearing – Charter School Renewal Petition from Doris Topsy-Elvord Academy

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to Conduct a public hearing regarding the petition to renew a charter school received March 18, 2013 from Doris Topsy-Elvord Academy.

There were no speakers during the hearing section.

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to close the public hearing regarding the petition to renew a charter school received March 18, 2013 from Doris Topsy-Elvord Academy.

Human Resources

Public Hearing – Negotiated Tentative Agreement between Paramount Unified School District and the Teachers Association of Paramount, Regarding Health and Welfare Benefits for 2013

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to hold a public hearing regarding the Tentative Agreement, dated February 21, 2013, between the District and the Teachers Association of Paramount, regarding 2013 health and welfare benefits.

There were no speakers during the hearing section.

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to

Approval of the Negotiated Tentative Agreement between Paramount Unified School District and the Teachers Association of Paramount, Regarding Health and Welfare Benefits for 2013

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve the Tentative agreement, dated February 21, 2013, between the District and the Teachers Association of Paramount, regarding 2013 health and welfare benefits.

Public Hearing – Negotiated Tentative Agreement between Paramount Unified School District and the California School Employees Association – Chapter 447, Regarding Health and Welfare Benefits and a Reduction in Work Year for 2013

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to hold a public hearing regarding the Tentative Agreement, dated March 13, 2013, between the District and the California School Employees Association – Chapter 447, regarding 2013 health and welfare benefits and a reduction in work year.

There were no speakers during the hearing section.

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to close the public hearing regarding the Tentative Agreement, dated March 13, 2013, between the District and the California School Employees Association – Chapter 447, regarding 2013 health and welfare benefits and a reduction in work year.

Approval of the Negotiated Tentative Agreement between

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve the Tentative agreement, dated March 13,

Paramount Unified School District and the California School Employees Association – Chapter 447, Regarding Health and Welfare Benefits and a Reduction in Work Year for 2013

2013, between the District and the California School Employees Association – Chapter 447, regarding 2013 health and welfare benefits and a reduction in work year.

Resolution 12-26: Elimination or Reduction of Specified Classified Positions

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to adopt Resolution 12-26 to eliminate or reduce specified classified positions effective July 1, 2013 due to lack of work or lack of funds.

Educational Services

School Sponsored Study/Incentive Trips

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the School Sponsored Study/Incentive Trips for the 2013-14 school year to provide students with experiences that extend grade-level curriculum.

Comprehensive School Safety Plans for the 2013-14 School Year

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Comprehensive School Safety Plans for the 2013-14 school year, which has been approved by the School Site Council at each site.

Summer School/Extended School Year Program for 2013-14

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the 2013 Summer School and Extended School Year Program; authorize the employment of teachers and support staff, and purchase supplies and materials as necessary.

Nonpublic School Placements for Special Education Students for the 2012-13 School Year

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

WorkAbility I Grant Funds, for 2012-13 School Year

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept continued funding of the WorkAbility I Grant for 2012-13 school year to provide supervision of Special Education students' on-the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.

Application for Health Science Capacity Building Project Grant for the 2013-14 School Year

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the application for the Health Science Capacity Building Project Grant for the 2013-14 school year.

Revised Board Policy 5145.4
– Nondiscrimination/
Harassment

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised Board Policy 5145.4 – Nondiscrimination/Harassment which was revised in order to comply with California Education Codes.

Business Services

Authorization to Utilize
Piggyback Bid for School
Financial Management
Software System

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Software License and Maintenance Agreement with Smartetools for the SmarteFinance software, and to begin implementation and training during the summer of 2013. Authorize the Superintendent or designee to execute all necessary documents.

Claim Rejection

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to Reject claim number 2012:003 submitted by an individual and remand to the District's insurance carrier for adjudication.

INFORMATION ITEMS

Average Daily Attendance
Summary Report Through
February 22, 2013 and the
Sixth Monthly School
Enrollment Report

Staff presented the monthly school attendance reports for 2012-13.

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be April 24, 2013, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:39 p.m. to discuss, governance team items.

There was no action taken in Closed Session.

OPEN SESSION

The Board reconvened to Regular Session at 9:09 p.m. Vice President Cuellar reported that the Board had discussed governance team items.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on March 27, 2013 at 9:09 p.m.

David Verdugo, Secretary
To the Board of Education

President

3-27-13

Vice President/Clerk